How to add a rubric and associate it with an assignment:

1. After creating the desired rubric for the assignment, click on the dropdown menu underneath the assignment and select **Edit**.

2. Scroll down to the Associated Rubrics and click **Add Rubric**.

3. Then click **Select Rubric** and place a checkmark next to the desired rubric for that assignment.

4. When the rubric has been added, the name of the Rubric will appear and the option **Used for Grading** should be listed under type. One thing will have to be changed, under **Show Rubric to Students** select **Yes (With Rubric Scores)**. This allows students to see the grades and the comments made in the rubric.

*Remind students that they need to go to My Grades and click on View Rubric to see the rubric scores and comments made within the rubric.