It is easy to give one or more students extra time on a test or make the test available at different dates with the test availability exceptions.

How to Add Test Availability Exceptions
1. Navigate to the location where the test is deployed to students. Click the drop down arrow next to the test title and selection Edit the Test Options.
2. Scroll down to Test Availability Exceptions and click Add User or Group.
3. Search for a Name or Scroll through the list. Place a check mark next to the user or group and click submit.
4. Edit the timer or date availability by clicking the calendar icon for that user or group.
5. Repeat steps 2 through 4 to add as many students or groups that need exceptions.
6. Click Submit at the bottom or top of the page.

On the same page as the Test Availability Exceptions (under Edit the Test Options) you can schedule specific times to release test results to students.

How to Show Test Results After a Specific Time
1. Navigate to the location where the test is deployed to students. Click the drop down arrow next to the test title and selection Edit the Test Options. Then, scroll down to Show Test Results.
2. Select when you would like to release feedback using the dropdown list. Then select what to release using the checkboxes. You can set up more than one rule if needed. See the example below.
Item analysis provides statistics on overall test performance and individual test questions. You can use this information to improve questions for future test administrations or to adjust credit on current attempts.

**Test Item Analysis**

1. Go to one of the following locations to access item analysis:
   - The Grade Center column for a test
   - A test deployed in a content area
   - A deployed test listed on the tests page under Course Tools for Tests, Surveys, and Pools from the Control Panel
2. Click the dropdown arrow next to the test name and select **Item Analysis**.
3. **Select the test name** from the drop down list and click **Run**.
4. View the report by clicking the new report’s link that will contain the test name and date listed under **Available Analysis**.

The Test Summary will be located at the top of the Item Analysis report.

A. **Edit Test** provides access to the Test Canvas.
B. The Test Summary provides statistics on the test, including:
   - **Possible Points**: The total number of points for the test.
   - **Possible Questions**: The total number of questions in the test.
   - **In Progress Attempts**: The number of students currently taking the test that have not yet submitted it.
   - **Completed Attempts**: The number of submitted tests.
   - **Average Score**: The score displayed here is the average score reported for the test in the Grade Center. Scores denoted with an * indicate that some attempts are not graded and that the average score might change after all attempts are graded.
   - **Average Time**: The average completion time for all submitted attempts.
   - **Discrimination**: Indicates how well a question differentiates between students who know the subject matter and those who do not. A question is a good discriminator when students who answer the question correctly also do well on the test. This area shows the number of questions that fall into the Good (greater than 0.3), Fair (between 0.1 and 0.3), and Poor (less than 0.1) categories. A discrimination value is listed as Cannot Calculate when the question’s difficulty is 100% or when all students receive the same score on a question. Questions with discrimination values in the Good and Fair categories are better at differentiating between students with higher and lower levels of knowledge. Questions in the Poor category are recommended for review.
   - **Difficulty**: The percentage of students who answered the question correctly. Difficulty values can range from 0% to 100%, with a high percentage indicating that the question was easy. Questions fall into Easy (greater than 80%), Medium (between 30% and 80%) and Hard (less than 30%) categories. Questions in the Easy or Hard categories are recommended for review and are indicated with a red circle.

A. Filter the question table by question type, discrimination category, and difficulty category.
B. Investigate a specific question by clicking its title and reviewing its Question Details page.
C. Statistics for each question are displayed in the table.